<<Date Here>>

Attention: Hardship Department

By Email

**Letter of Authority & Notice of Financial Difficulty**

|  |  |
| --- | --- |
| Creditor | Account # |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |
| <<Name of Creditor>> | <<Account Number Here>> |

Dear Sir/Madam,

I would like to authorise <<name of person you would like to represent you and speak to your creditors here>> and give them permission to speak with my creditors on my behalf with respect to all accounts, not just limited to those listed above.

Please direct all contact to my authorised representative.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

<<NAME\*\*INC MIDDLE NAME(S)>>

<<ADDRESS>>

<<DOB>>